

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**February 9, 2009**

Prior to the meeting a Webinar sponsored by Kansas Association School Boards was held from 6:00 - 6:45 P.M. in the Board Room. Topic of discussion: recent results of the 2009 Legislative session and the major impact on school districts.

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:00 P.M. on Monday, February 9, 2009.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray (8:22PM)	Paul Hettenbach	Gregg Noel
Debby Barbur	Dale Koop	John Zutavern

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Dr. Denise Guy, Dr. Michael Ford, Chris Cooper, Tom Schwartz, Carla Strand, Bryan Dennett, Debbie Elliott, Will Burton, Ron Wilson, Bill Christner, Diane Wyatt, Isaac Wright, Joan Christner, Lisa Wright, Michael Willey, Angela Johnson, Kelly Hoover, Troy Emig, Brandi McGivney, Dallas Meneley, Judy Farris, Sandy Johnson, Jeff Geist and Vicki Desbien.

It was moved by Paul Hettenbach to approve the agenda. Gregg Noel seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of minutes for the January 12, 2009 regular meeting and special meeting held January 21, 2009
- Approval of bills and District Finance, AHS and AMS reports
- Approval of employment: Dallas Meneley – AHS asst. baseball coach, Andrea Ingalsbe – AHS asst. musical director, Tom Nogle – transportation / substitute bus driver and Mary Montgomery – McKinley lunchroom supervisor
- Approval of additions to 2008/09 substitute teacher roster – Danielle Gentry, Michael Knake, Marci Lehner, Nathan Perez, Kelley Perlstein, Tracie Schardein and Stacia Whittecar.

Debby Barbur's motion was seconded by John Zutavern and motion carried.

No one in the audience responded to agenda item #4 – **Audience with Patrons.**

During the “Presentation” portion of the agenda the following provided presentations for the Board of Education:

- Bill Christner, Diane Wyatt and Garfield student, Isaac Wright, provided a presentation reviewing the districts’ wellness program.

Supt. Schmidt reported on the current status of Garfield facility project:

- RFP’s were sent to six Preservation Consultants located in Kansas. Two responses were received – one was already committed for projects for the rest of the spring/summer and the other was presented for the Board’s consideration. Following a review of the RFP received from Brenda Spencer, Preservation Consultant; a motion was made by John Zutavern and seconded by Gregg Noel to approve Ms. Spencer’s contract of \$2,800 for the Garfield project.
- Mobile classroom – Supt. Schmidt reported that HTK may know of a school district with a used unit fitting the specifications for Garfield (2 classrooms with restrooms). Costs are still estimated at \$100,000 for unit plus utility hookup and permit expenses. The unit’s site will depend on the location of utility lines, sewer, etc. It was recommended that a decision be made at March Board meeting to enable the unit to be in place and usable by next August.

Supt. Schmidt announced that high school instructor, Mike Padgett, had submitted his request for the Board’s approval of his resignation / retirement. Mr. Padgett has been employed as a science instructor at Abilene High School since 1974 (35 years). A motion was made by Gregg Noel and seconded by Debby Barbur to regretfully accept the letter of resignation / retirement for Mike Padgett. Motion passed. Board members thanked Mr. Padgett for his service and dedication to the districts’ students.

During Board-Administrator reports the following topics were discussed:

- Enrollment update - no significant change
- Calendar Committee – will be meeting February 20<sup>th</sup>
- Legislative – School Finance update – Supt. Schmidt reviewed the latest news from Topeka
- Drivers Education and Summer School fees – a summary was presented for Board review. Action was tabled on fees until March Board meeting.
- Tree Service – Supt. Schmidt requested Board approval to bid the districts’ tree trimming project. Board members agreed to waive the requirement that contracts include the services of a certified arborist and bid the project.
- Board Comments – Supt. Schmidt announced that Sony Knitter, AHS instructor, had attended the President’s inauguration.

At 8:00 P.M., Gregg Noel made a motion to go into executive session at 8:05 P.M. for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations
- 3) matters relating to actions adversely or favorably affecting a student(s)

and to return to open session in this room at 9:05 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session. President Wilson announced there would action following the executive session.

The meeting reconvened at 9:05 P.M.

At 9:05 P.M., Gregg Noel made a motion to extend the executive session for further discussion of:

1. non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
2. discuss matters relating to employer-employee negotiations
3. matters relating to actions adversely or favorably affecting a student(s)

and to return to open session in this room at 10:45 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session. President Wilson announced there would action following the executive session.

The meeting reconvened at 10:45 P.M.

A motion was made by Paul Hettenbach to extend the following administrator contracts for one year through the 2010-11 school term with salary and benefits to be determined later: Supt. Larry Schmidt, Dr. Michael Ford, Will Burton, Ron Wilson, Chris Cooper, Tom Schwartz, Debbie Elliott and Dr. Denise Guy. The motion was seconded by Dale Koop and motion carried.

There being no further business, a motion was made by John Zutavern to adjourn the meeting. Kari Porter-Murray seconded the motion. The motion carried. The meeting adjourned at 10:47 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**January 21, 2009**

The Board of Education of Abilene Unified School District No. 435 met for a special meeting in the Central Office at 6:00 P.M. on Wednesday, January 21, 2009.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray  
John Zutavern

Paul Hettenbach  
Dale Koop

Debby Barbur  
Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Carla Strand and Chris Cooper

Supt. Schmidt requested the executive session be moved to the end of agenda. A motion was made by Gregg Noel to approve the agenda as amended. The motion was seconded by Kari Porter-Murray and motion carried.

A motion was made by Debby Barbur to approve the consent agenda.

- Approval of an out-of-district attendance request for Tamara Doyle, Mariah Tittel and Titan Steele.
- Approval of resignations received from Stephanie Becker – AHS Freshman Volleyball Coach and Marc Liby – AHS Asst. Musical Director

The motion was seconded by John Zutavern and motion carried.

Supt. Schmidt announced he had received a retirement request from Paula Peterson, Communications Instructor at Abilene Middle School. Paula has been employed by the district for 29 years. A motion was made by Gregg Noel to regretfully accept the retirement request from Paul Peterson and also thanked her for her many years of service to the district. The motion was seconded by Dale Koop and motion carried.

Supt. Schmidt presented for Board consideration revised estimates and plans for Garfield Upper Elementary. Preliminary cost estimate for 4 classroom addition - \$1,101,458; existing building remodel - \$258,792 and AC Upgrade - \$291,348  
Discussion followed

- regarding the district's current financial status and the strong possibility of a rescission of state funding during this fiscal year.
- Supt. Schmidt, Board members and Chris Cooper also discussed alternative options to address Garfield's space needs.
- Board consensus was to reluctantly place the project on hold and obtain a modular to take care of Garfield's immediate space needs. Supt. Schmidt was also directed to follow up on the procedure to nominate Garfield for the National Historic Register.

During Board-Administrator communications, Supt. Schmidt discussed further the state budget crisis and its impact on school districts.

At 7:05 P.M., Gregg Noel made a motion to go into executive session to:

1. discuss non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed
2. discuss matters relating to employer-employee negotiations

and to return to open session in this room at 7:31 P.M. The motion was seconded by Paul Hettenbach and motion carried. President Wilson indicated there would be no action following the session. Larry Schmidt was invited to join the Board in executive session.

The meeting reconvened at 7:31 P.M.

There being no further business, a motion was made by Dale Koop to adjourn the meeting. Gregg Noel seconded the motion. The motion carried. The meeting adjourned at 7:34 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**January 12, 2009**

Prior to the meeting a Webinar sponsored by Kansas Association School Boards was held from 6:00 - 6:45 P.M. in the Board Room. Topic of discussion: State Budget Crisis and Its Impact on School Districts. The Webinar previewed possible responses by the Governor and State Legislature and how those options may impact school funding.

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:00 P.M. on Monday, January 12, 2009.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray (7:10pm)	Paul Hettenbach	Gregg Noel
Debby Barbur	Dale Koop	John Zutavern

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Dr. Denise Guy, Dr. Michael Ford, Chris Cooper, Tom Schwartz, Carla Strand, Bryan Dennett, Debbie Elliott, Will Burton, Aaron Tompkins, Judy Farris, Cindy Markley, Dallas Meneley, Vicki Desbien, Tim Burt, Kelly Hoover, Denise Liby, Travis Praelle and Danette Whiteley.

Supt. Schmidt requested that one item be added to the agenda – 8.8 Danette Whiteley. It was moved by Gregg Noel to approve the agenda as amended. John Zutavern seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of minutes for the December 8, 2008 regular meeting and special meeting held December 10, 2008
- Approval of bills and District Finance, AHS and AMS reports
- Approval of employment: AJ Koehler – AMS 7<sup>th</sup> grade math aide
- Approval of on-line auction bids (see attached)

Debby Barbur's motion was seconded by Dale Koop and motion carried.

No one in the audience responded to agenda item #4 – **Audience with Patrons.**

During the “Presentation” portion of the agenda the following provided presentations for the Board of Education:

- Supt. Schmidt announced that Will Burton had recently been selected as the KASSO Asst. Principal Honoree. A certificate recognizing his award was presented to Mr. Burton by Board President Mark Wilson and Supt. Schmidt.
- Aaron Tompkins and student representatives provided a presentation reviewing the high school band’s recent trip to Chicago to participate in Chicago’s Thanksgiving Parade.

Supt. Schmidt announced two retirements:

- Ray Power – has been employed by district for twenty years as bus driver and just recently district mail delivery person.
- Linda Cook – has been employed as 2<sup>nd</sup> grade instructor at McKinley for the last ten years.

A motion was made by Gregg Noel and seconded by Paul Hettenbach to regretfully accept the letters of resignation / retirement for Ray Power and Linda Cook. Motion passed. Board members thanked both employees for their service to our students.

Supt. Schmidt reported on the current status of Garfield facility project:

- Meeting held with Sara Martin regarding Garfield’s eligibility for being placed on the National Historic Register. Also discussed was the application process for state tax credits for qualifying costs to rehabilitate the building should it qualify for the National Register.
- Preliminary estimate of cost and plans provided by HTK were reviewed.  
An addition of four classrooms to Garfield - \$1,290,920  
A.C.Upgrade - \$326,389  
An addition of two classrooms & remodel - \$902,594
- Documents detailing the process of a “lease/purchase” for project and a current Capital Outlay Fund revenue report were reviewed.
- Board members requested HTK prepare a new set of cost estimates detailing each segment of project separately (4 room addition, AC upgrade and existing building remodel) and when HTK estimates were available would hold a special meeting to discuss the project further.

During Board-Administrator reports the following topics were discussed:

- Enrollment update - no significant change
- AHS Asst. Baseball Coach – Board consensus to approve hiring a coach for this year and to re-evaluate the situation following the season.
- KASB policy service – Supt. Schmidt asked for Board consideration of using service to revise and update district facilities. No action taken.
- Calendar and Negotiations – teams will begin their meetings later this month. Supt. Schmidt will provide progress updates.

- KASB Webinar and KSDE Budget Teleconference – KASB and KSDE will continue to keep districts current with the latest finance rescission proposals being considered by the governor and legislature.
- January 27<sup>th</sup> “What’s Up” Coffee – will be hosted by the district at Central Office
- Board Comments – Board members congratulated Aaron Tompkins and AHS Band members on their parade performance. They also congratulated Supt. Schmidt on his nomination for Dickinson County Leadership.
- Danette Whiteley – was scheduled to speak to Board, however, was not present.

At 8:25 P.M., Gregg Noel made a motion to go into executive session at 8:30 P.M. for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 9:00 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session. President Wilson announced there would be no action following the executive session.

The meeting reconvened at 8:30 P.M. A motion was made by Gregg Noel and seconded by Dale Koop to delay the executive session so Danette Whiteley could address the Board. Motion passed.

Ms. Whiteley and Board members discussed the status of the AHS Choir’s recent invitation to perform at Carnegie Hall this coming spring. Ms. Whiteley had just received notification the Choir had qualified to perform at the Hall. The performance cost would be approximately \$30,000. Following discussion, Board consensus was to deny the request for several reasons:

- current state budget crisis and it’s impact on USD #435’s current funding
- the lack of time needed for students to raise adequate funds for expense. Events similar to this (i.e. band trip) were normally planned (and submitted for approval) well in advance of the event. This procedure allowed an adequate time span for fund raising by the group.

Discussion followed concerning the possibility of students attending and not being associated with the district at all. Students would pay their expenses and not be identified as the Abilene High School Choir. Ms. Whiteley was reminded that if the group did agreed to proceed in this manner, all liability would then be assumed by their parents.

At 9:00 P.M., Gregg Noel made a motion to go into executive session for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 9:30 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session.

The meeting reconvened at 9:30 P.M.

At 9:30 P.M., Gregg Noel made a motion to extend the executive session for continued discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 10:00 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session.

The meeting reconvened at 10:00 P.M.

At 10:00 P.M., Gregg Noel made a motion to extend the executive session for continued discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 10:20 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session.

The meeting reconvened at 10:20 P.M.

There being no further business, a motion was made by Gregg Noel to adjourn the meeting. Paul Hettenbach seconded the motion. The motion carried. The meeting adjourned at 10:20 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**December 10, 2008**

The Board of Education of Abilene Unified School District No. 435 met for a special meeting in the Central Office at 6:00 P.M. Wednesday, December 10, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray	Paul Hettenbach	Debby Barbur
John Zutavern	Dale Koop	Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Corey Dehn, Dave Canfield, Chris Cooper and Carla Strand.

A motion was made by Paul Hettenbach to approve the agenda. The motion was seconded by Gregg Noel and motion carried.

It was moved by Kari Porter-Murray to approve the consent agenda.

- Approval of 2008-09 substitute teacher roster update – addition of Shelly Crane and Mary Leckron

The motion was seconded by Dale Koop and motion carried.

During “**Garfield facility**” Supt. Schmidt asked HTK architect, Corey Dehn, to provide the latest report on Garfield Upper Elementary School. Topics discussed during Mr. Dehn’s report included:

- Plans for construction of four classrooms and upgrading the heating and AC systems. The new plans include a closet housing a HVAC unit in each classroom rather than locating the unit above ceiling tile. Preliminary estimate of cost for the entire project is \$1,617,309
- The school’s historical designation - the Board agreed to have Supt. Schmidt visit with both the Kansas Historical Society and local Abilene Heritage Commission regarding any tax credits available for the project. Further discussion would follow at January Board meeting.
- Possible classroom space available at churches located close to school – Principal Cooper was asked to contact both churches regarding the possibility of using some space for classrooms.

At 6:47 P.M., Gregg Noel made a motion to go into executive session for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed

and to return to open session in this room at 9:55 P.M. The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session. Supt. Schmidt exited the session at 8:14 P.M.

The meeting reconvened at 9:55 P.M.

There being no further business, a motion was made by Dale Koop to adjourn the meeting. Kari Porter-Murray seconded the motion. The motion carried. The meeting adjourned at 9:55 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**December 8, 2008**

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:00 P.M. on Monday, December 8, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray  
John Zutavern

Paul Hettenbach  
Dale Koop

Debby Barbur  
Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Denise Guy, Debra James, Mike Ford, Ron Wilson, Chris Cooper, Tom Schwartz, Debbie Elliott, Carla Strand, Jeanette Myers, LaVerne Myers, Greg Beetch, Travis Pralle, Anna Wiest, Dawn James and Bryan Dennett.

A motion was made by Paul Hettenbach to approve the agenda as amended (added an out-of-district attendance request to consent agenda and omitted the KASSP Asst. Principal Honoree from regular agenda segment). The motion was seconded by Gregg Noel and motion carried.

It was moved by Debby Barbur to approve the consent agenda as amended.

- Approval of minutes for the November 10, 2008 regular meeting and special meeting held November 19, 2008
- Approval of bills and District Finance, AHS and AMS reports
- Approval of resignations Dallas Meneley – AHS asst. football coach; employment Gabrielle Guerra – AMS Library aide, Velda Becker – McKinley Media Center, Karen Stuber – McKinley Keyboard aide, Judy Meade – Food Service substitute, Monica Harder – AHS food service, Betty Liby – Food Service substitute, Sue Garten – Food Service substitute, Kim Kohler – part time data entry, Anthony Brown – part time technology assistant, Daniel Wuthnow – part time maintenance worker, AJ Koehler – AMS Asst. 7<sup>th</sup> Grade Boys

Basketball Coach, Tyler Bryson – AMS Asst. 8<sup>th</sup> Grade Boys

Basketball Coach and David Mincey – substitute custodian

- Approved an out-of-district attendance request for Zephy Schubert.

The motion was seconded by John Zutavern and motion carried.

No one in the audience responded to agenda item #4 – **Audience with Patrons.**

LaVerne Myers and Greg Beetch (representing residents of southwest Dickinson County or Holland/Carlton areas) gave a short presentation requesting the Board's consideration of a "transfer of territory" from USD #473 to USD #435. The main reasons for the territory transfer were explained as:

- The majority of students in area already attend Abilene schools
- The majority (if not all) of children currently attending Rural Center Elementary plan to attend Abilene schools.
- The residents believe it reasonable that if the majority of students are or plan to attend school at Abilene that their tax revenue should "follow" the students. That can not happen unless a territory transfer was completed.

Following discussion between Board members and representatives, the Board thanked them for their presentation

Two topics were discussed during the "**Presentations**" portion of the agenda:

- FBLA members and their sponsor, Dawn James, shared highlights of their national meeting held at Minneapolis, Minnesota.
- Travis Pralle, Vo-Ag instructor, presented a power point presentation reviewing the high school's Vocational programs.

Supt. Schmidt presented for Board consideration a proposal form TMHC Services of Topeka. TMHC is a firm that could provide the drug testing services required for the district's transportation department. Memorial Health Systems have provided the service for the district and had recently announced their plans to eliminate the service. Following review of offered services, a motion was made by Dale Koop to approve TMHC Services of Topeka, Kansas as the drug testing program for USD #435's Transportation Dept. personnel as presented. The motion was seconded by Paul Hettenbach and motion carried.

Supt. Schmidt presented for Board approval the five year agreement with Smoky Hill Education Service Center. The Service Center provides a multitude of needed services for the district's staff and administration. A motion was made by Dale Koop to approve the five year agreement with Smoky Hill Education Service Center as presented. The motion was seconded by Gregg Noel and motion carried.

During **Board-Administrator** reports the following topics were discussed:

- Enrollment update – not much change

- KASB Convention – Supt. Schmidt, Paul Hettenbach, John Zutavern and Gregg Noel attended the convention. All felt it was a very worthwhile experience.
- Special meeting – scheduled for Wednesday, Dec. 10<sup>th</sup>/6:00PM
- AHS Asst. baseball coach – a fourth coach will be needed again this year for baseball. Board agreed to discuss further at January 12<sup>th</sup> meeting
- District online auction – items are available on website for viewing
- Board comments – Board members noted their appreciation of all USD#435 staff members and their accomplishments.
- Alco Donation – Board members discussed the recent donation from ALCO of eleven computers. A motion was made by Debby Barbur and seconded by Kari Porter-Murray to accept the computers and thank ALCO for their generosity. The motion carried.

At 8:50 P.M., Gregg Noel made a motion to go into executive session at 9:00 P.M. for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) consultation with the Board's attorney which would be deemed privileged in the attorney-client relationship
- 3) matters relating to employer-employee negotiations;

and to return to open session in this room at 9:40 P.M. The motion was seconded by John Zutavern and motion carried. Supt. Schmidt and Debra James were invited to join the Board in executive session. President Wilson indicated no action would follow the session. Debra James exited the executive session at 9:40 P.M.

The meeting reconvened at 9:40 P.M.

At 9:40 P.M., Gregg Noel made a motion to extend the executive session until 10:40 P.M. for further discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) matters relating to employer-employee negotiations.

The motion was seconded by Dale Koop and motion carried. Supt. Schmidt was invited to join the Board in executive session.

The meeting reconvened at 10:40 P.M.

There being no further business, a motion was made by Paul Hettenbach to adjourn the meeting. John Zutavern seconded the motion. The motion carried. The meeting adjourned at 10:40 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**November 19, 2008**

The Board of Education of Abilene Unified School District No. 435 met for a work-study session in the Central Office at 6:00 P.M. on Wednesday, November 19, 2008.

The meeting was called to order by President Mark Wilson with the following Board members in attendance:

Kari Porter-Murray

Paul Hettenbach

Debby Barbur

John Zutavern

Dale Koop

Gregg Noel

Others attending all or part of the session were Larry Schmidt, Debbie Howie, Denise Guy, Tom Moxley, Pete Brungardt, Laura Relph, Sarah Rogers and David Bergmeier.

The work-study session began at 6:50 P.M. following dinner. Supt. Schmidt began discussion with legislators regarding the following topics:

- Abilene Public Schools
- Education issues
- State finances

Following discussion, the session adjourned at 8:00 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**November 10, 2008**

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:00 P.M. on Monday, November 10, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray  
John Zutavern

Paul Hettenbach  
Gregg Noel

Debby Barbur

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Denise Guy, Ron Wilson, Chris Cooper, Tom Schwartz, Debbie Elliott, Carla Strand, Travis Pralle, Anna Wiest, Bill Christner, Joan Christner, Maria Nuss and FFA student representatives.

A motion was made by Paul Hettenbach to approve the agenda. The motion was seconded by John Zutavern and motion carried.

Supt. Schmidt requested that one item be added to the consent agenda – an early graduation request from Brittany Whittlesey. It was moved by Paul Hettenbach to approve the consent agenda as amended.

- Approval of minutes for the October 13, 2008 regular meeting and special meetings held October 9 and 27, 2008
- Approval of bills and District Finance, AHS and AMS reports
- Approval of resignations Bobbi Middleton – McKinley media center/keyboarding aide; employment/transfers Gayle Guerra – AMS library aide, Ruth Miller – substitute custodian, Jerry Miller – substitute custodian, Wendy Burt – substitute custodian, Merv Wiese – substitute head custodian and Jason Zey – AHS asst. softball coach
- Approval of additions to 08.09 substitute teacher roster – Bonnie Funk, Jodi Howard, Cheryl Mickey and Denise Zawacki.

- Approval of Early Graduation Requests: Danielle Shamhart, Kristin Hatfield, Mallary Knitter, Tim Moyer, Nicole Fleming and Brittany Whittlesey.

The motion was seconded by John Zutavern and motion carried.

No one in the audience responded to agenda item #4 – **Audience with Patrons.**

During the “**Presentation**” portion of the agenda five presentations were given.

1. Supt. Schmidt and President Wilson presented Abilene Middle School with the Standard of Excellence award granted by the Kansas State Board of Education. The award acknowledges the outstanding testing results achieved last spring in Math and Reading.
2. Supt Schmidt and President Wilson presented Bill Christner a certificate in recognition of his recent induction into the Wrestling Hall of Fame.
3. Supt Schmidt and President Wilson presented Maria Nuss a certificate in recognition of ANEA selecting her as their Teacher of the Year.
4. FFA sponsors Anna Wiest and Travis Pralle plus FFA student representatives shared with the Board their experiences at the national FFA convention held in Indianapolis and their trip to Nebraska Corn Days
5. McKinley Intermediate School principal, Tom Schwartz, gave a presentation covering the “move” into the new classroom addition.

Supt. Schmidt introduced Corey Dehn, HTK architect. Corey Dehn toured Garfield Upper Elementary School recently. Corey’s presentation (document attached) included discussion regarding:

- Areas of the building and major equipment that needs major upgrades and/or replacement.
- ADA compliance projects
- Four classroom addition to existing building
- Estimated costs for all of the above.
- Historic significance of building and possibility of additional funding due to historic status.

Board consensus was to arrange a meeting as soon as possible with Corey Dehn, HTK’s engineer and a representative of the state’s Historical Society regarding the building.

During **Board-Administrator** reports the following topics were discussed:

- Enrollment update
- American Education Week
- Parent-Teacher Conferences
- District projects update -
- Board-Legislator dinner will be held next week – date/time to be announced
- Special Board of Education meeting set for 6pm on December 10th
- Boards of Education member election – members were reminded of January registration deadline for the election in spring.

- Board member Zutavern provided notes of a recent KASB budget workshop
- Board Comments – Board members shared their pride of:
  - district staff members and the good job all were doing
  - district facilities
  - our students’ outstanding performance in all fall activities

At 9:25 P.M., Gregg Noel made a motion to go into executive session at 9:25 P.M. for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,

and to return to open session in this room at 9:45 P.M. The motion was seconded by Kari Porter-Murray and motion carried. Supt. Schmidt was invited to join the Board in executive session.

The meeting reconvened at 9:45 P.M.

There being no further business, a motion was made by Gregg Noel to adjourn the meeting. John Zutavern seconded the motion. The motion carried. The meeting adjourned at 9:45 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**October 27, 2008**

The Board of Education of Abilene Unified School District No. 435 held a special meeting in the Central Office/213 North Broadway at 12 Noon, Monday, October 27, 2008.

The meeting was called to order by Board of Education president, Mark Wilson.

The following members were in attendance:

Kari Porter-Murray	Paul Hettenbach	John Zutavern
Debby Barbur	Gregg Noel	Dale Koop

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Debra James and Carla Strand.

A motion was made by Paul Hettenbach to approve the agenda. The motion was seconded by Gregg Noel and motion carried.

A motion was made by Gregg Noel to go into executive session to discuss:

1. personnel matters of non-elected personnel;
2. consultation with our attorney which would be deemed privileged in the attorney-client relationship;
3. preliminary discussions relating to the acquisition of real property

and to return to open session at 1:00 P.M. His motion was seconded by Dale Koop and motion carried. President Wilson indicated that action would follow the executive session.

The meeting was reconvened at 1:00 P.M.

A motion was made by Gregg Noel to approve Resolution 102708a (attached). His motion was seconded by Paul Hettenbach and motion carried.

A motion was made by Gregg Noel to approve Resolution 102708b (attached). His motion was seconded by Paul Hettenbach and motion carried.

There being no further business, a motion was made by Paul Hettenbach to adjourn the meeting. The motion was seconded by John Zutavern and the meeting adjourned at 1:10 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**October 13, 2008**

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:30 P.M. on Monday, October 13, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray  
John Zutavern

Paul Hettenbach  
Dale Koop

Debby Barbur  
Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Denise Guy, Dr. Michael Ford, Chris Cooper, Tom Schwartz, Debbie Elliott, Mike Liby, Carla Strand, James Stout and Debra James.

It was moved by Gregg Noel to approve the agenda. Paul Hettenbach seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of minutes for the September 8, 2008 regular meeting
- Approval of bills and District Finance, AHS and AMS reports
- Approval of additions to 08.09 substitute teacher roster (see attached)
- Approval of resignation: Sheila Hansen – AMS Library aide and Connie Holmes – AMS lunchroom aide; employment: Ethel “Annie” Bonneville – AMS lunchroom aide, Connie Holmes – transfer to Food Service substitute, Jamie Meeks – Food Service substitute, McKenzie Breeden – Extra Duty, Lauren Gjerstad – Extra Duty, Whitney Kenney – Extra Duty, Justin Amos – AHS Asst. Girls Tennis Coach (1 year contract only) and Pamela Jirak – Elementary Art Aide
- Approval of van bid – Holm Automotive, 2008 Uplander, \$14,500
- Approval of mowing bid – Stout Mowing Service, annual fee, \$40,280
- Approval of out of district attendance request – Bailey Rock

The motion was seconded by John Zutavern and motion carried.

No one in the audience responded to agenda item #4 – **Audience with Patrons.**

## **Keeping the Lights On After School: A Proclamation**

Supt.

WHEREAS, the citizens of **Abilene, Kansas** stand firmly committed to quality afterschool programs and opportunities because they:

- Provide safe, challenging, engaging and fun learning experiences to help children and youth develop their social, emotional, physical, cultural and academic skills.
- Support working families by ensuring their children are safe and productive after the regular school day ends.
- Build stronger communities by involving our students, parents, business leaders and adult volunteers in the lives of our young people, thereby promoting positive relationships among children, youth, families and adults.
- Engage families, schools and diverse community partners in advancing the welfare of our children.

Schmidt presented a proclamation “**Keeping the Lights on After School**” for Board consideration. A motion was made by Gregg Noel and seconded by Paul Hettenbach to WHEREAS, the **Abilene Afterschool Program** has provided significant leadership in the area of community involvement in the education and well-being of our youth, grounded in the principle that quality afterschool programs are key to helping our children become successful adults.

WHEREAS, *Lights On Afterschool*, a national celebration of afterschool programs on October 16 promotes the critical importance of quality afterschool programs in the lives of children, their families and their communities.

WHEREAS, more than 28 million children in the U.S. have parents who work outside the home, and 14.3 million children have no place to go after school.

WHEREAS, many afterschool programs across the country are facing funding shortfalls so severe that they are being forced to close their doors and turn off their lights.

approve the Proclamation. The motion carried.

Supt. Schmidt reported on the current status of the McKinley classroom addition project:

- Final items on the contractor's punch list are being completed
- Staff will be able to move into the new classrooms this coming weekend
- A ribbon-cutting ceremony will be held at the new McKinley addition at 8:30am, Monday, October 27<sup>th</sup>.

Supt. Schmidt reported on the district's current enrollment totals which have decreased since the 2007 enrollment count by 62 students. Supt. Schmidt explained the decrease is:

- the result of a lower enrollment total of military families from Fort Riley.
- lower military family enrollment is due to economics...high fuel costs and rent prices

Enrollment totals effect the district's funding from the state. However, the State of Kansas adjusts for district enrollment loss in their finance formula by allowing districts to submit a three-year average enrollment total, the previous year or the current year's total (whichever is higher of three). The results being the district will have several years to adjust their finance budget to account for the enrollment loss.

**During Board-Administrator reports the following topics were discussed:**

- Garfield facility – HTK architects will inspect Garfield this week. Their focus will be on the current mechanical system including boiler, AC units, electrical wiring, and roofing, size and makeup of classrooms; and the best location for a relocatable classroom.
- Regional KASB meeting – will be held this Thursday. Supt. Schmidt and Debby Barbur will be attending.
- District owned obsolete items – Supt. Schmidt explained it had been determined the district does not have enough items to hold an auction. He suggested that items be offered for sale by lots and sold by sealed bid to highest bidders. Items

THEREFORE BE IT RESOLVED, Unified School District #435 Board of Education is in support of "*Lights On Afterschool Day*" to be held October 16, 2008.

- could be displayed on the district website and advertised locally, on the KASB website and by email. He requested Board approval of the process. A motion was made by Debby Barbur to approve of the disposal of the obsolete property. Her motion was seconded by Gregg Noel and motion carried.
- Staffing – Supt. Schmidt reported that three part-time positions are needed and requested the Board's consideration of same. A part-time maintenance position (20 hrs per week/\$12-\$15 per hr wage), a part-time Student Information System Data Entry position (20 hrs per week/\$10to\$14 per hr wage) and a part-time Technology Support Assistant (20 hrs per week/\$10-\$14 per hr wage). Board consensus was to proceed with advertising for the three positions.

- Out of state trips – Supt. Schmidt reviewed two planned trips for high school students. FCCLA national meeting (6 students) – November 21-23 held at Dallas, Texas and FBLA Leadership Conference – November 6-8 at Minneapolis, Minnesota. Gregg Noel moved to approve the two out of state trips as presented. His motion was seconded by Dale Koop and motion carried.
- Board Comments – John Zutavern reported that he and a sailor from the USS Eisenhower toured Abilene Public Schools recently. Mr. Zutavern commended teaching staff and students for their warm welcome!

At 8:25 P.M., Gregg Noel made a motion to go into executive session for:

1. consultation with the Board’s attorney which would be deemed privileged in the attorney-client relationship and
2. to also discuss non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed.

The meeting would return to open session in this room at 9:00 P.M. His motion was seconded by Debby Barbur and motion carried. Supt. Schmidt and Debra James were invited to join the Board in executive session.

The meeting reconvened at 9:00 P.M. Kari Porter-Murray made a motion to extend the executive session to continue their:

1. consultation with the Board’s attorney which would be deemed privileged in the attorney-client relationship and
2. to also discuss non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed.

The meeting would return to open session in this room at 9:30 P.M. Her motion was seconded by Paul Hettenbach and motion carried. Supt. Schmidt and Debra James were invited to join the Board in executive session.

The meeting reconvened at 9:30 P.M. Debra James left the meeting at that time.

Gregg Noel made a motion to extend the executive session to continue discussion of non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed. The meeting would return to open session in this room at 11:10 P.M. His motion was seconded by Dale Koop and motion carried. Supt. Schmidt and Denise Guy were invited to join the Board in executive session. Denise Guy exited the executive session at 10:52 P.M.

The meeting reconvened at 11:10 P.M.

There being no further business, a motion was made by Gregg Noel to adjourn the meeting. Paul Hettenbach seconded the motion. The motion carried. The meeting adjourned at 11:12 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**October 9, 2008**

The Board of Education of Abilene Unified School District No. 435 held a special meeting with the Recreation Commission for a joint study session in the Central Office/213 North Broadway at 12 Noon, Wednesday, October 9, 2008.

The following members were in attendance:

Board of Education

Kari Porter-Murray	Paul Hettenbach	Mark Wilson
John Zutavern	Debby Barbur	Gregg Noel Dale Koop

Parks and Recreation Commission

Jane Foltz	Chris Cease	Craig Wildey Justin Panzer
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Allen Dinkel, City Manager

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, and Denise Guy.

The meeting was called to order by Board of Education president, Mark Wilson. A motion was made by Paul Hettenbach to approve the agenda. The motion was seconded by Gregg Noel and motion carried.

Supt. Schmidt and Jane Foltz co-chaired the joint-study session. The following topics were discussed:

- Recreation Commission capital projects list (attached)
- Projected future Recreation Commission budget shortages (attached)
- Collaborations that currently exist between USD 435 and Recreation Commission
- Maintaining open communications with the Recreation Commission

Following the completion of the joint-study session, a motion was made by Gregg Noel to go into executive session to discuss:

1. personnel matters of non-elected personnel and
2. preliminary discussions relating to the acquisition of real property

and to return to open session at 1:30 P.M. His motion was seconded by Paul Hettenbach and motion carried.

The meeting reconvened at 1:30 P.M.

There being no further business, a motion was made by Dale Koop to adjourn the meeting. The motion was seconded by Gregg Noel and the meeting adjourned at 1:32 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**September 8, 2008**

Prior to the meeting the Board of Education hosted a reception for all new employees. The reception was held from 7:00 P.M. – 7:30 P.M.

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:30 P.M. on Monday, September 8, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Kari Porter-Murray	Paul Hettenbach	Debby Barbur
Dale Koop	Gregg Noel	John Zutavern

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Dr. Denise Guy, Dr. Michael Ford, Will Burton, Ron Wilson, Chris Cooper, Debbie Elliott, Tom Schwartz, Carla Strand, Bryan Dennett, David Ahlvers, Jeanette and Laverne Myers.

It was moved by Dale Koop to approve the agenda. Gregg Noel seconded the motion and motion carried.

Supt. Schmidt requested the following items be removed from the consent agenda and moved to Board-Administrator Communications – Fund Raising Projects for 2008.09 and AHS field trips requests for 2008.09. A motion was made by Debby Barbur to approve the consent agenda as amended.

- Approval of minutes for the August 10, 2008 regular meeting and special meeting held August 13, 2008
- Approval of bills and District finance report plus AHS and AMS Activity Fund reports
- Approval of additions to 08.09 substitute teacher roster (attached)
- Approval of employment
- Approval of Individual Development Plans (IDPs) for certified staff (listing attached)
- ~~Approval of fund raising projects for 2008.09 (listing attached) moved to Board –Administrator Communications~~
- Approval of site council membership for 2008.09 (listing attached)
- ~~Approval of AHS field trip requests for 2008.09 (listing attached) moved to Board – Administrator Communications~~

The motion was seconded by Paul Hettenbach and motion carried.

There was no response from the audience during to agenda item #4 – **Audience with Patrons.**

At the August Board of Education meeting, the Board received a request from members of Abilene High School Class of 1978 to rename the Football Field in honor of Paul Dennis. A new sign will be installed and a formal dedication held at the October 3, 2008 home football game. In response to the request, a motion was made by Gregg Noel to adopt the following resolution:

WHEREAS, Paul Dennis served for 20 years with great distinction as the Abilene High School Head Football Coach and 6 years as an assistant coach in football; and

WHEREAS, Paul Dennis coached two Football State Championship teams 1978 and 1987; and,

WHEREAS, Paul Dennis had a 128-67 record at Abilene High School; a perfect season in 1978 going 13-0; won the first NCKL Crown in 1974; made the state playoffs 7 of the 16 years he coached; and

WHEREAS, Paul Dennis served as the head coach for both the East and West Shrine bowl squads. Serving as an assistant coach for the East in the 1979 and as the head coach in 1980. He served at the assistant coach for the West Shrine Bowl team in 1988 and was head coach in 1989; and

WHEREAS, Paul Dennis was named Kansas Coaches Association 11-Man Coach of the Year in 1987-88; Topeka Capital Journal and Salina Journal Coach of the Year in 1978; National Federation State High School Association Outstanding Football Coach of the Year for the State of Kansas in 1978; and a National Federation State High School Association Distinguished Service Award in 1991; and,

WHEREAS, Paul Dennis taught Math and Driver's Education for 26 years in Abilene High School retiring in 1993;

NOW THEREFORE, BE IT RESOLVED that the Unified School District 435 Board of Education in appreciation for his outstanding years of coaching service at Abilene High School and his outstanding achievements and contributions to football declares that the Abilene Cowboy Field shall be named the

**PAUL DENNIS FIELD**

The motion was seconded by Dale Koop and motion carried.

During the **Presentations** segment, Dr. Denise Guy reviewed district assessment results in Math and Reading (see attached) and David Ahlvers, district auditor, presented his audit report for the 2007-08 fiscal year. Following the audit report, a motion was made by Debby Barbur to approve the audit report as presented and direct the superintendent to implement necessary changes. The motion was seconded by John Zutavern and motion carried.

Supt. Schmidt reviewed the current status of the McKinley addition project, items discussed were:

- Roof and exterior masonry work - complete
- Interior painting - complete
- Classroom cabinets are in, finish work started and flooring will be completed soon.
- Installation of windows and doors will be the last items to be completed
- Completion date appears to be first part of October.

Supt. Schmidt announced the district had received notification from the state Department of Education that the Abilene Middle School After School Program was awarded a \$10,000 grant for continuation of the program. The grant will be used for program expenditures for this school term. He also explained that a portion of the grant funds would be used to reduce the City of Abilene (\$4,500) and Parks & Recreations' (\$500) share of program expenditures.

Supt. Schmidt requested Board permission to purchase a used 2008 van for activity trips. Board consensus was to proceed with obtaining bids for a used van.

During **Board-Administrator** reports the following topics were discussed:

- Enrollment update
- Presentation of 2007/08 KASB Boardsmanship Academy Award to John Zutavern
- KASB regional meetings and Annual Convention – Board members were encouraged to attend both events. Debby Barbur, John Zutavern and Larry Schmidt will attend the KASB regional meeting. Paul Hettenbach was selected as voting delegate for the KASB Annual Convention. Attending the convention will be Paul Hettenbach, Gregg Noel, John Zutavern, Mark Wilson and Larry Schmidt.
- Special meeting with Recreation Commission – date was set for meeting, October 9<sup>th</sup> at Noon (held at district central office)
- CKCIE site deliberation – a new site is still being discussed by CKCIE Board and no decision has been reached to date.
- District owned obsolete items – the district has accumulated many items that are now obsolete and should be either sold or disposed of. Supt. Schmidt will research sell options available for the items and report results at next meeting.
- Board comments – John Zutavern reviewed his notes of the KASB meeting he attended recently in Salina.

- Other – Supt. Schmidt reported that the RFP for the district’s mowing service would be advertised this week. Also discussed was the need to repair fuel containment system and replace the diesel fuel tank for the transportation department. Board consensus granted Supt. Schmidt permission to proceed with RFP and obtaining fuel tank information.
- Fund Raiser Requests for all buildings were discussed and also Board members’ concern that the district should be funding some of the requests rather than students’ families and district patrons. Supt. Schmidt was also directed to develop (with assistance from building administrators) guidelines for the Fund Raising Projects. Following discussion, a motion was made by Debby Barbur to approve the fund raising requests. Her motion was seconded by Gregg Noel and motion carried. Board members also requested more information regarding expenditures and revenue of the high school’s activity fund accounts.
- Field Trips for Abilene High School were presented for Board consideration. Following discussion regarding out of state trips, a motion was made by Dale Koop to approve the following out of state field trip requests as presented (FFA-Husker Days held at Grand Island, Nebraska and National FFA Convention held at Indianapolis, Indiana). His motion was seconded by Gregg Noel and motion carried.

At 9:26 P.M., Gregg Noel made a motion to go into executive session for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed
- 2) matters relating to actions adversely or favorably affecting a student(s)
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 10:00 P.M. The motion was seconded by Paul Hettenbach and motion carried. Supt. Schmidt was invited to join the Board in executive session. President Wilson announced there would be action following the executive session.

The meeting reconvened at 10:00 P.M.

Gregg Noel made a motion to extend the executive session for continued discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed
- 2) matters relating to actions adversely or favorably affecting a student(s)
- 3) preliminary discussions relating to the acquisition of real property

and to return to open session in this room at 10:20 P.M. The motion was seconded by Kari Porter-Murray and motion carried.

The meeting reconvened at 10:20 P.M.

Supt. Schmidt requested Board permission to participate in the KSDE advertising program to recruit new teachers. Board consensus was to proceed and help support the program by contributing the \$100 fee.

A motion was made by Debby Barbur to add a Tennis Assistant Coach (temporary – one year position only) to the AHS tennis staff. Her motion was seconded by Kari Porter-Murray and motion carried.

There being no further business, a motion was made by Paul Hettenbach to adjourn the meeting. Gregg Noel seconded the motion. The motion carried. The meeting adjourned at 10:25 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**August 13, 2008**

The Board of Education of Abilene Unified School District No. 435 met for a special meeting in the Central Office/213 North Broadway at 6:30PM on Wednesday, August 13, 2008.

The meeting was called to order at 6:30 PM by President Mark Wilson with the following members in attendance:

Dale Koop	Kari Porter-Murray	Paul Hettenbach
John Zutavern	Debby Barbur	Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Will Burton and Ron Holmes.

It was moved by Dale Koop to approve the agenda. Gregg Noel seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of **resignation** – Angie Radabaugh – AMS asst. 7<sup>th</sup> grade volleyball coach **employment** – Eric Graefe – AMS Asst 7<sup>th</sup> grade football coach, Gaye Walden – AMS accompanist (halftime), Kristine Fleming – AMS accompanist (halftime), Kim Korf – AMS Asst 7<sup>th</sup> grade volleyball coach, Dawn Holloway – AMS After School Program Director, Gayle Guerra – Kennedy Food Service, Kerry Bettes transfer from AMS to Garfield Food Service and Brian Roth – AHS Enhancement Chair
- Approval of **OOD attendance request** for Alize Tyler

The motion was seconded by John Zutavern and motion carried.

President Wilson checked with patrons in the audience to see if anyone wished to speak to the Board. There was no response.

At 6:35 P.M., Gregg Noel made a motion to go into executive session for discussion of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and to return to open session in this room at 7:30 P.M. The motion was seconded by Kari Porter-Murray and motion carried. Larry Schmidt and Will Burton were invited to join the Board in executive session.

The meeting reconvened at 7:30 P.M.

Kari Porter-Murray made a motion to extend the executive session for discussion of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and to return to open session in this room at 8:00 P.M. The motion was seconded by John Zutavern and motion carried. Larry Schmidt was invited to join the Board in executive session.

The meeting reconvened at 8:00 P.M.

Debby Barbur made a motion to extend the executive session for discussion of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and to return to open session in this room at 8:20 P.M. The motion was seconded by Paul Hettenbach and motion carried. Larry Schmidt was invited to join the Board in executive session.

Supt. Schmidt began the Planning Session by opening discussion regarding district facilities and staffing. The following topics were discussed:

- Facilities – the current Garfield building and a possible addition were the main topic. Following discussion, Board consensus was to obtain estimates for a review of the current Garfield building to determine what upgrades are needed and the costs involved. Supt. Schmidt will provide estimates for Board consideration at the September meeting.
- Staffing – the following new staff positions were discussed: a social worker for both AMS and AHS, 5<sup>th</sup> grade teacher or an aide, district media center specialist, reading recovery teachers, video production teacher, upgrade current classified computer lab aide to a certified teaching position, charter school teachers, Power School Data aide and an assistant maintenance aide for maintenance director.

During Board – Administrator communications, Supt. Schmidt reminded Board members of the upcoming KASB seminars in September, the court hearing on August 29th and KASB fall regional meetings. He also updated the Board on the current status of CKCIE's options for leasing space for a facility.

There being no further business, a motion was made by Gregg Noel to adjourn the meeting. Kari Porter-Murray seconded the motion. The motion carried. The meeting adjourned at 9:30 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

Abilene, Kansas

August 11, 2008

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Central Office at 7:30 P.M. on Monday, August 11, 2008.

The meeting was called to order by President Mark Wilson with the following members in attendance:

Paul Hettenbach	John Zutavern	Debby Barbur
Dale Koop	Gregg Noel	Mark Wilson

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Dr. Denise Guy, Dr. Michael Ford, Ron Wilson, Chris Cooper, Tom Schwartz, Carla Strand, Will Burton, Debbie Elliott, Bryan Bennett, Mark Miller, Jeff Sanborn, Justin Clark, Evan Wilson, Tim Strunk and John Veach.

It was moved by Debby Barbur to approve the agenda. Gregg Noel seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of minutes for the regular meeting held July 14, 2008 and special meeting held July 28, 2008
- Approval of bills, District Finance and AHS finance reports
- Approval of out-of-district attendance requests: Kye Wilder, Patrick Crippen, Dakota Faulkner and Brock Faulkner
- Approval of 2008/09 substitute teacher roster (attached)
- Approval of employment: Bertina Barrett – Kennedy Booster Kindergarten aide and ABC asst. site coordinator, Rhonda Prichard – Kennedy 1<sup>st</sup> grade teacher aide and lunchroom supervisor, Monica Meuli – McKinley ABC asst. director and Slade Volkman – summer technology aide

The motion was seconded by Paul Hettenbach and motion carried.

During agenda item #4 – Audience with Patrons the following individuals spoke: Evan Wilson, Tim Struck and John Veach. The group (representing the 1978 state football team) requested Board permission to rename the football stadium as the Paul Dennis Football Stadium. They reviewed the many accomplishments of Coach Dennis and his football teams explaining how deserving Coach Dennis was of the honor. They explained that signage would match the current signage and all expenses would be paid by the Class of 1978. If their request is approved, they would like to announce and reveal the new sign at the October 3<sup>rd</sup> home football game. Board President Wilson responded

that the Board would review their request and provide an answer at the Sept. 8<sup>th</sup> Board meeting.

A public hearing was held by the Board of Education to listen to comments and suggestions of taxpayers relating to the 2008/09 proposed budget and tax levies for the 2008/09 school year, as published in the *Reflector-Chronicle*. A motion was made by Debby Barbur and seconded by Paul Hettenbach to open the budget hearing. Motion carried. Supt. Schmidt reviewed a power point presentation explaining the budget (Form code 99 attached). Following his presentation a motion was made by Gregg Noel and seconded by Dale Koop to close the budget hearing. Motion carried. A motion was made by Gregg Noel to approve the adoption of the budget of expenditures and levies for the 2008/09 school year as published in the *Reflector-Chronicle*. The motion was seconded by Paul Hettenbach and motion carried.

Memorial Health System represented by Jeff Sanborn and Justin Clark provided a presentation reviewing their current program for Abilene High School and their new proposal for the 2008/2009 school term. Following their presentation, Supt. Schmidt provided for board consideration a copy of the athletic trainer services contract for the 2008/2009 school term. The athletic trainer service fee for 2008/09 will be \$15,000. Following discussion a motion was made by Dale Koop to approve the contract for the athletic trainer services for 2008/09. The motion was seconded by Gregg Noel and motion carried (six yeas – Wilson, Noel, Koop, Hettenbach, Zutavern, Porter-Murray and one nay – Barbur).

Supt. Schmidt reviewed for Board members a summary of substitute teacher usage for 2007/2008 as well as area district substitute teaching rates. The district used subs for 1082.25 days in 2007/2008 at a cost of \$96,022.50. A \$5.00 increase in substitute teacher pay rate would cost the district about \$5,411.25 annually. Finding and retaining good teacher substitutes is always a challenge. Supt. Schmidt explained the district needed to remain competitive with other districts in our region in order to entice our substitutes to remain loyal to USD #435. He recommended the Board increase the substitute pay rates by \$5.00. Following discussion, a motion was made by Gregg Noel to approve the rate increase of \$5.00 per category for substitute teachers. The motion was seconded by Debby Barbur and motion carried.

Supt. Schmidt reviewed the current status of the McKinley construction project:

- McKinley staff members and Principal Schwartz have a plan in place for the beginning of school and until the addition is open for students.
- Roof –slope issue creating a “ponding” problem. HTK is working on solution.
- Fire shutters for windows hang too low and do not provide necessary fire block. HTK believes if windows are narrowed by 12 inches we can eliminate need. Fire code requires opening in an original building be at least four feet from a new addition. Corey is checking with engineer and contractor to verify the solution and get cost estimates.

- HVAC can not be installed before school starts. Until the problem with roof is resolved and transformer installed the HVAC installation is “on hold”. However, the contractor is continuing to install ductwork in the classrooms.
- The new transformer is scheduled to be installed Wednesday.
- Exterior brick work is progressing – currently they are working on the north side of addition.

Supt. Schmidt presented a proposal to donate the exterior freezer located at Support Services to USD#473’s food service department. He explained that our food service no longer used the exterior freezer (obtained in 1994/1500 cubic feet) and Chapman’s food service department needed one for storage. A motion was made by Dale Koop to donate the freezer to USD #473. His motion was seconded by John Zutavern and motion carried.

Supt. Schmidt presented for Board consideration the Anti-Bullying Plan. He explained a committee chaired by Will Burton had developed the plan, actually using current procedures already being used in-district by staff. The plan will be reviewed/edited again during the spring of 2009 and presented for Board approval during the summer. A motion was made by John Zutavern to adopt the Anti-Bullying Plan as presented. The motion was seconded by Dale Koop and motion carried.

During Board-Administrator reports the following topics were discussed:

- Back-to-school information - Supt. Schmidt reviewed dates for upcoming meetings. New teachers meeting will be held August 13<sup>th</sup>, All Staff Meeting to be held August 14<sup>th</sup> at 8:15am including a special presentation (video). The video was shown to Board and audience.
- Summer projects update – Garfield chimney has been hit by lightning – insurance notified and arrangements are being made to repair. The paint crew has completed their summer project successful. Three of the crew would like to return next year.
- Alumni Garden – phase one is complete. A watering plan for phase one has been submitted to Dr. Ford.
- Special meeting – August 13<sup>th</sup> at 6:30pm
- Special meeting with Recreation Commission – date tentatively set for Wednesday, September 10<sup>th</sup>, 12 Noon at Central Office. Supt. Schmidt will check with Recreation Commission to see if date/time works for them.
- AHS assistant football coach – Supt. Schmidt explained that more boys were out for football this season. The higher numbers indicate a need for another asst. football coach (one year term only-\$2,100) at the freshman level. A motion was made by Debby Barbur to approve a one year position for an assistant football coach at Abilene High School. Her motion was seconded by John Zutavern and motion carried.
- Headstart contract – Supt. Schmidt presented the 2008/09 Headstart contract for Board consideration. Following discussion regarding playground equipment located at the site and liability concerns, a motion

was made by Debby Barbur to approve the Headstart 2008/09 contract (including a document addressing playground equipment and liability concerns). The motion was seconded by Paul Hettenbach and motion carried.

- Also presented for discussion were the following:
  1. Reminder of the KASB workshop/forum being held at Salina South High School on Sept. 4<sup>th</sup>
  2. KASB Finance & Budget workshop to be held September 18<sup>th</sup> in Topeka – Board members and administrators are encouraged to attend.
  3. Traffic concerns at the intersection of 7<sup>th</sup> Street and Buckeye – Board members directed the Superintendent to write a letter to City Commission regarding the safety issues at the intersection.
  4. City Manager notified Supt. Schmidt of new grant available for the Middle School After School Program. Board consensus was to provide a letter of support from the school district to support the city's grant application.
  5. Reminder of Military Affairs Council Breakfast -8:30am, August 20<sup>th</sup> and also the Army Community Covenant Signing to be held at 11:00am following the breakfast. Supt. Schmidt and John Zutavern plan to attend the events. RSVPs are required.

There being no further business, a motion was made by Gregg Noel to adjourn the meeting. Paul Hettenbach seconded the motion. The motion carried. The meeting adjourned at 9:14 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**July 28, 2008**

The Board of Education of Abilene Unified School District No. 435 met for a special meeting in the Central Office/213 North Broadway at 7:00 P.M. July 28, 2008.

The meeting was called to order at 7:00 P.M. by President Mark Wilson with the following members in attendance:

Kari Porter-Murray	Dale Koop	Paul Hettenbach
John Zutavern	Debby Barbur	Gregg Noel

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Carla Strand, Debra James, Thomas Kier, Eugene Krizan, Janet Krizan, Jo Ann Swearingen and J. Ray Swearingen.

It was moved by Paul Hettenbach to approve the agenda. Debby Barbur seconded the motion and motion carried.

It was moved by Debby Barbur to approve the consent agenda.

- Approval of **resignation**: Christine Scherbring – Kennedy Booster Kindergarten Aide. Approval of **employment**: Darcy Hocker – Kennedy ABC After School Director, Bobbi Middleton – McKinley Media Center & Computer Aide, Renee Kerbs – AMS Math Instruction Coach, Mary Russell – Kennedy Character Education Aide, Dan Brown – Garfield ABC After School Co-Director, Sara Buller – Garfield ABC After School Co-Director and George Havice – AMS Asst. Track Coach
- Approval of OOD attendance requests: Sarah Kough, Micah Kough, Aaron Kough, Lauren Busing, Sydney Parker, Zachary Parker and Skyleigh Pflaster.

The motion was seconded by Paul Hettenbach and motion carried.

Supt. Schmidt reported that USD #473 had requested permission to pick up USD #473 students “displaced” by the June 11 tornado and residing temporarily in Abilene for the 2008-09 school term. USD #473 would like to pick up students at the Dickinson County Courthouse parking lot each school day and would be obtaining permission from County Commissioners to use their area. Supt. Schmidt added that a roster of USD #473 students being transported would be provided to our district office to assist with possible safety, security or truancy issues that might occur. A motion was made by Gregg Noel and seconded by John Zutavern to grant Chapman’s request to pick up “displaced” USD #473 students for the 2008-09 school term.

During the “Audience with Patrons” portion of agenda Thomas Kier (counsel for Eugene Krizan and Jo Ann Swearingen) spoke to the Board regarding property located at 704 NW 11<sup>th</sup> Street in Abilene. Mr. Kier explained to the Board that his clients had obtained a new appraisal for the property and he had given the document to the Board’s counsel, Debra James for review. He asked for the Board’s consideration of the appraisal.

At 7:12 P.M., Gregg Noel made a motion to go into executive session for consultation with the Board’s attorney which would be deemed privileged in the attorney-client relationship and to return to open session in this room at 7:45 P.M. The motion was seconded by Paul Hettenbach and motion carried. Supt. Schmidt and the Board attorney, Debra James, were invited to join the Board in executive session.

The meeting reconvened at 7:45 P.M. President Wilson thanked the audience for their attendance and comments during “audience with patrons”.

There being no further business, a motion was made by Debby Barbur to adjourn the meeting. Paul Hettenbach seconded the motion. The motion carried. The meeting adjourned at 7:46 P.M.

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CLERK

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PRESIDENT

**MINUTES OF THE BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 435  
DICKINSON COUNTY**

**Abilene, Kansas**

**July 14, 2008**

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the Education Center at 7:30 P.M., Monday, July 14, 2008

The regular meeting was called to order by President Mark Wilson at 7:30 P.M. with the following members in attendance:

Paul Hettenbach	John Zutavern	Dale Koop
Kari Porter-Murray	Gregg Noel	

Others attending all or part of the meeting were Larry Schmidt, Debbie Howie, Carla Strand, James Holland, Jane Foltz, Tom Schwartz, Brian Bennett and David Johnson.

It was moved by Paul Hettenbach to approve the agenda. Gregg Noel seconded the motion and motion carried.

Nominations for the 2008/2009 Board President and Vice President were requested from Board members. A motion was made by Gregg Noel and seconded by Dale Koop to nominate Mark Wilson for Board President. A motion was made by Kari Porter-Murray and seconded by Dale Koop that nominations cease. Both motions carried unanimously. A motion was made by Dale Koop and seconded by Paul Hettenbach to nominate Gregg Noel for Board President. A motion was made by Kari Porter-Murray and seconded by Dale Koop that nominations cease. Both motions carried unanimously.

It was moved by John Zutavern to approve the consent agenda.

- Approval of minutes for regular meeting held June 9, 2008 and special meeting held June 25, 2008
- Approval of District Finance and AHS Activity Fund reports
- Approval of Out-of-District Attendance requests: Emily Harris, Jacob Landers, Tyler Landers, Noble Stone, Shelbie Sizemore, Courtney Wilson, Janay Wilson, Justin Beetch, Chad Beetch, Travis Beetch, Kale Ford and Dylan Ford.
- Approval of Board appointments for 2008/09

Board Clerk - Debbie Howie  
Deputy Board Clerk - Becky Jones

Board Treasurer - Ethel Jacobson  
Deputy Board Treasurer - Diane Riordan  
Board Attorney - Debra James  
KPERs Agent - Becky Jones

Truancy Officers

Debbie Elliott, Kennedy Primary  
Tom Schwartz, McKinley Intermediate  
Chris Cooper, Garfield Upper Elementary  
Ron Wilson, Abilene Middle School  
Dr. Michael Ford, Abilene High School

Compliance Coordinator for federal anti-discrimination laws including  
Title VI, Title VII and Title IX – Dr. Michael Ford

PL-874/382 (Impact Aid) Representative - Debbie Howie

Food Service Representative - Jeanette Myers

Official Depository –First National Bank (Astra) of Belleville

Official Paper for Publication - *Abilene Reflector-Chronicle*

Hearing Officer for free/reduced lunch application appeals

– Larry Schmidt

Section 504 Representative – Larry Schmidt

Freedom of Information Officer – Larry Schmidt

Custodian of Records - Debbie Howie

- Approval of annual renewal of operation items  
National School Meal/Breakfast/Milk Program  
participation agreement

1,116 Hour School Calendar approval

Title participation

KSDE guidelines for activity funds and gate receipts K.S.A. 72-8208a

Purchase Orders previously written on 2008/09 budget

Mileage reimbursement @ 50.5 cents per mile/state rate

**Petty Cash amounts for schools:**

\$1,500 each - Education Center, Abilene High School, Abilene High  
School Athletic Officials and Abilene Middle School

\$200 each - Kennedy, McKinley and Garfield schools

Approval of resolutions for: Resolution (#1) for exemption from Generally Accepted Audit Practices (GAAP); Resolution (#2) for payment of bills with discount; Resolution (#3) for Board of Education meeting dates for 2008/09; Resolution (#4/5) for rescinding all policy actions made during 2007/08 and adopting all current written policies for 2008/09; Resolution #6 – Home Rule

**RESOLUTION (1)**

WHEREAS, the Board of Education of Unified School District No. 435, Dickinson County, Kansas, has determined that the financial statements and financial reports for the 2008/09 school year to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, the Unified School District, or the members of the general public of the district; and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of said district which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the school year 2008/09;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Unified School District No. 435, Dickinson County, Kansas, in regular meeting duly assembled this 14th day of July, 2008, that the said Board requests the Director of Accounts and Reports to waive the requirements of said law as they apply to the Unified School District for the school year 2008/2009.

BE IT FURTHER RESOLVED that the said Board shall cause its financial statements and financial reports of the said district to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

## **RESOLUTION (2)**

WHEREAS, the Board of Education of Unified School District No. 435 of Dickinson County, State of Kansas, is authorized by law, to wit: K.S.A. 12-105b, Section 1 (d), as amended; Claims against a municipality which provide for a discount for early payment or for assessment of a penalty for late payment may be authorized to be paid in advance of approval thereof by the governing body in accordance with the provisions of this subsection. The governing body may designate and authorize one or more of its officers or employees to pay any such claims made against the municipality in advance of its presentation to and approval by the governing body if payment of the amount of such claim is required before the next scheduled regular meeting of the governing body in order for the municipality to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment. Any officer or employee authorized to pay claims under this subsection shall keep an accurate record of all moneys paid and the purpose for which expended, and shall submit the record to the governing body at the next meeting thereof. Payment of claims by an officer or employee of the municipality under authority of this subsection are valid to the same extent as if the claims had been approved and ordered to be paid by the governing body.

WHEREAS, said Board has determined to exercise the authority vested in it by said law.

NOW, THEREFORE, BE IT RESOLVED that the above named school board hereby authorizes its central office staff to pay any such claims as specified above in advance of its presentation to an approval by said Board if the amount of such claim becomes due and owing before the next scheduled regular meeting of the Board.

BE IT FURTHER RESOLVED that an accurate record be kept by the central office staff of all moneys paid and the purpose for which expended and that this record be submitted to said Board at the next regularly scheduled meeting thereof.

### **RESOLUTION (3)**

Pursuant to the provisions of K.S.A. 72-8205, 1970 Supplement, the Board of Education of Unified School District No. 435, Dickinson County, Kansas, will meet on the second Monday of each month during the 2008/2009 fiscal year in the Central Office, 213 N.

Broadway, Abilene, Kansas at 7:30 P.M. unless noted otherwise below:

August 11, 2008	January 12, 2009*
September 8, 2008	February 9, 2009*
October 13, 2008	March 9, 2009*
November 10, 2008*	April 13, 2009
December 8, 2008*	May 11, 2009

June 8, 2009

\*7:00 P.M.

### **RESOLUTION (4-5)**

Be it resolved that all policy statements found in the minutes of this board of education prior to July 14, 2008, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2008/2009 school year, subject to periodic review, amendment, and revision by the board of education.

- Approval of food service KSDE program agreement (attached)
- Approval of resignation: Rachel Shivers (AMS Aide)
- Approval of milk bid received from (detail attached) and prime food vendor

The motion was seconded by Kari Porter-Murray. Motion carried.

No one responded to agenda item #5 – Audience with Patrons.

Jim Holland and David Johnson reviewed briefly the current status of the Safe Routes to School Grant. Following their review, Mr. Holland requested a “letter of support” from the Board of Education for the grant. A motion was made Dale Koop, seconded by Paul Hettenbach, to approve the submission of the Safe Routes to School plan.

Vote:

Aye: John Zutavern, Kari Porter-Murray, Dale Koop, Paul Hettenbach,  
Mark Wilson and Gregg Noel.

Nay: None

Absent for vote: Debby Barbur

Thereupon, a majority of the members of the Board of Education having voted in favor of approving the SRTS plan, it was declared duly adopted and authorized the superintendent of schools to send a letter of support of said plan.

Superintendent Schmidt requested the Board appoint:

- 1) two members to serve as delegates for the 2008/09 Hearing Panel
- 2) one member to serve as the government relations contact for the Kansas Association of School Boards
- 3) One member to serve as Board representative for the Recreation Commission Board and also to renew Craig Wildey's appointment for another four years.

Following his request a motion was made by Gregg Noel and seconded by Kari Porter-Murray to appoint:

- Paul Hettenbach and Dale Koop as Board designates for the 2008/09 Board Hearing Panel.
- John Zutavern as Board designate for KASB government relations contact.
- Debby Barbur as the Board's 2008/09 representative for the Recreation Commission Board and reappoint Craig Wildey for another four year term as the Board's second representative.

Motion carried.

Supt. Schmidt requested the Board review USD #435 fees (enrollment and lunch prices) for the 08/09 school term. The Board reviewed current prices for both categories and compared those to other districts similar in size to Abilene. A discussion followed regarding the rising costs of food and fuel and its impact on the Food Service Program. Following the discussion, a motion was made by John Zutavern and seconded by Gregg Noel that enrollment fees remain the same for the 08/09 school term and to approve the proposed increases for student/adult lunch fees. Motion carried.

**08-09 student fees will be:**

Grades K-5 \$55.00  
 Grades 6-8 \$60.00  
 Grades 9-12 \$65.00

**08/09 Food Service fees will be:**

**\*REQUIRED INCREASES**

Breakfast (k-12)	\$1.25	Lunch (k-5)	\$1.75	Ala Carte	\$1.00
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Breakfast (reduced)	\$ .30	Lunch (6-8)	\$2.00	Extra milk	\$ .30
Breakfast (adult)	<b>\$1.50*</b>	Lunch (9-12)	\$2.15	Lunch (reduced)	\$.40
		Lunch (adult)	<b>\$3.00*</b>		

Supt. Schmidt reviewed budget forms 150, 155 and Code 99 showing the proposed budget for 2008/09. Following a discussion regarding:

- District special projects (expansion of McKinley) and other facility needs
  - Concern regarding raising the mill levy and the financial impact on patrons
- Board consensus was to publish the same budget amount as 07/08 for the LOB Fund. A motion was made by Paul Hettenbach to approve the publication of the 08/09 budget. His motion was seconded by Dale Koop and motion carried.

During Board-Administrator reports the following topics were discussed:

- Study Session – Board members agreed to hold a special meeting August 13<sup>th</sup> at 6:30 P.M. The meeting will consist of strategic planning session and discussion regarding the need of consultant.
- Local audit –is scheduled for July 14<sup>th</sup> – 18<sup>th</sup> at Central Office. Board members were invited to stop by and review process.
- Updates: Summer Food Program has served 1,000 more meals than last summer to date. District maintenance – Kennedy playground completed, paint crew is currently working at AMS and other maintenance projects are proceeding as expected. McKinley construction is approximately two weeks behind schedule. – Board members were invited to a “walk through” Wednesday, July 16<sup>th</sup> at 6pm.
- Travel Allowances 2008-2009 – Supt. Schmidt will be reviewing mileage and reimbursement rates for employees. Update information will be provided to the Board at a later date.

At 8:30 P.M., Gregg Noel made a motion to go into executive session for discussion of:

- 1) non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed,
- 2) discuss matters relating to employer-employee negotiations

and to return to open session in this room at 9:00 P.M. The motion was seconded by Paul Hettenbach and motion carried.

The meeting reconvened at 9:00 P.M.

A motion was made by Gregg Noel to approve contracts as presented for classified staff for 2008/09. The motion was seconded by Kari Porter-Murray and motion carried.

There being no further business, a motion was made by Paul Hettenbach to adjourn the meeting. Gregg Noel seconded the motion. The motion carried. The meeting adjourned at 9:02 P.M.

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CLERK

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PRESIDENT